

Role Profile

Role	Engagement Officer - Guernsey	Location	Home Based
Accountable for	Engagement Volunteers	Accountable to	Engagement Lead
Core Anchor Level	Support	Travel	Travel across the locality and to collaborate with colleagues in locality impact and other directorates will be essential.
DBS check	Required	Salary Grade	Circa £22,100 per annum Grade D
Contract Type	Fixed term until 31 March 2027	Hours	21 Hours per week

Overall purpose and impact	
<p>To work with colleagues across the locality to deliver engagement activity. This includes supporting the development of the Stroke Group Network in Guernsey, managing volunteers, and mobilising key stakeholders to campaign and build stroke communities that enable stroke survivors and their carers to rebuild their lives after stroke.</p> <p>Despite being a home-based role, there is an expectation of high visibility with Headway Guernsey, Ron Short Centre, and stroke teams, including the rehabilitation ward and speech and language therapy.</p>	
Responsibilities	Measured through delivery of
Support delivery against community and engagement plans and projects.	Evidence of activity Delivery against locality plan
Support the scoping of community development activity, bringing insight to align with priorities set in the locality plan.	Evidence of activity Supervisions
Support stroke survivors to take part in a range of opportunities to provide the voice of lived experience.	Evidence of activity Case studies Delivery against locality plan

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Collect insight and share with colleagues within the locality and across directorates.	Evidence of activity Case studies
Work with colleagues across the locality to deliver a localised approach to addressing health inequalities, working with Equality, Diversity and Inclusion leads from across the organisation.	Delivery against locality plan Evidence against activity
Support with relationship mapping and development.	Locality profile Delivery against locality plan
Work with central teams to support local campaigning activity.	Evidence of activity 360 feedback Supervisions
Lead on engagement volunteer recruitment in the locality, working with colleagues to deliver against the strategic volunteering plan.	Delivery against volunteering strategy
Manage and strengthen relationships between the Stroke Association, the Stroke Group Network and the wider stroke community.	Evidence of activity Service user feedback Reach of groups and network
Work with central colleagues and the Engagement Lead to support and ensure compliance of Stroke Association volunteer-led support groups.	Quality tracker Risk assessments N1/accident/incident reports Supervisions 360 feedback
Support the coordination, monitoring and evaluation of data for engagement work.	Evidence of activity Reports
Share leads and potential donor and fundraising opportunities with colleagues in Income Generation to support effective stewardship of relationships.	Evidence of activity 360 feedback
Deputise for the Engagement Lead, including representing the Stroke Association in a wide variety of settings and supporting UK-wide improvement projects as required.	Evidence of activity 360 feedback Supervisions

Person Specification – below is listed all of the essential / minimum criteria for the role

Essential Knowledge, Experience and Qualifications

- Experience of working with and supporting a wide range of stakeholders.
- Experience of managing and developing volunteers.
- Experience of working with support groups.
- Experience of supporting networks.
- Experience of working in partnerships with other organisations including those in the voluntary sector, health and social care.
- Experience of working in advocacy, campaigning, community engagement and development.
- Experience in developing support using co-production with service users.
- Experience of collecting data and producing reports.
- Experience of being adaptive to best meet the needs of the people we support.
- Knowledge of key policies including General Data Protection Regulation (GDPR), safeguarding and health and safety.
- Experience of addressing health inequalities and championing diversity internally and externally.
- Excellent IT skills.
- Excellent communication skills, including confident public speaking skills.

Behaviours and Competencies

- See separate document: Our competency framework.