

How to use the Virtual Congress Platform

Welcome to our 'How to' page!

User-friendly, intuitive and professional, the congress platform has been developed to offer you the best UKSF virtual conference experience possible and will enable you to easily navigate the features of the conference and access all the essential elements.

You will shortly be receiving your unique **Access Credentials** to enable you to log onto the virtual conference platform. [SEE LOGIN PAGE.](#) PLEASE DO NOT SHARE THESE!

The subject line of the email is: “UK Stroke 2021 Forum – Login details and more” and the sender is: EventsAIR no-reply@eventsairmail.com. Please whitelist the address to ensure you receive your details ahead of the conference.

The virtual conference platform will be accessible from **08:00 GMT on Tuesday 30th November 2021.**

Technical Requirements

What are the technical requirements to attend the virtual conference?

- You need a stable internet connection, your computer or tablet device, and a valid registration.
- To join the networking breakout sessions, please make sure to have the [latest version of Zoom](#) installed on your computer.

Which browser should I use?

- Google Chrome is the recommended browser for best experience when viewing the sessions. If you are using Safari, please enable the [popup blocker](#).

Here are some steps to follow, to help you smoothly adapt to this new and exciting virtual experience:

Enter the Virtual Conference platform

- You will receive a link to the UK Stroke Forum virtual platform via our online provider, Kenes. Click the link to get to the login page.
- Type in the Login Credentials you received via email (you must have a valid registration, to get access to the platform) and Click on “Sign in”.

STROKE FORUM

Hosted by



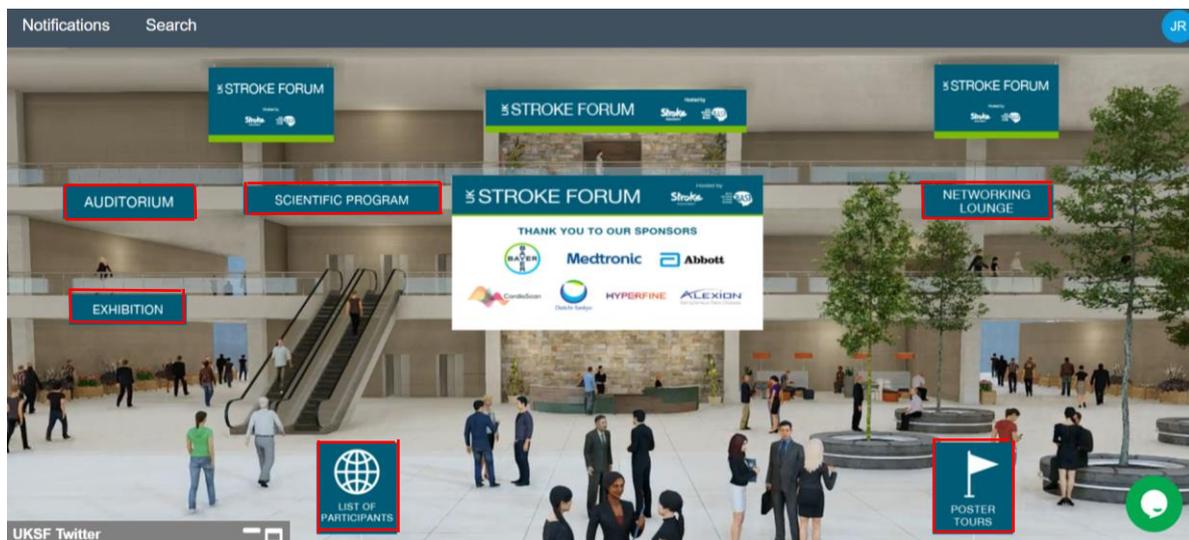
Explore the virtual venue

- Click enter to take you inside the Virtual Conference lobby.



- Once you are in the main lobby, clicking on text and display screens will take you to further information and features.

- Areas marked in red below are clickable and will open new screens with information for you.



View the Conference Programme

Click on the “**Conference Programme**” banner in the lobby to be redirected to the conference programme. In there you can:

1. Explore sessions by day or session type.
2. Search for specific session names, topics or presenters.

UK Stroke Forum 2021

We are pleased to announce that the preliminary programme is now live for the **UK Stroke Forum 2021**.

Please find below both our Provisional at-a-glance Programme and our Preliminary Programme available to view.

[Download at-a-glance programme](#)

[Download preliminary programme](#)

Watch live and on-demand sessions

Click on the **“Conference Programme”** or **“Sponsored Symposium”** drop down in the top menu bar to be taken to the auditorium.

In the auditorium you will need to click the play button to view the available sessions, all of which will be divided into tabs: Plenary, Sponsored Symposium, Parallel Sessions, Training Workshops, Fringe Sessions and On Demand Sessions.



From here you can:

- Scroll down to view the session information
- Click on presenters' names to view their bios and photos
- See a countdown showing when each upcoming live session will start.
- Add sessions to your personal Calendar
- Add sessions to your Agenda (when added these will appear in the 'My Agenda' tab)
- View sessions on demand as they are made available (usually within 24 hours following the live session)

If a session is already live, you will see a button **“Join”**. If a session is available on demand you will see the **ON DEMAND** image and **“Play”** button. Click on the button to access the session.

Once the live session is on demand, in the video player you will be able to see the details of the presentations and go to the specific presentation you wish to view, switch to watch in full screen mode (by double clicking on the area of the video), show automatic generated captioning (when available), fast forward, rewind, increase the video speed and more.

When and where will the sessions be available?

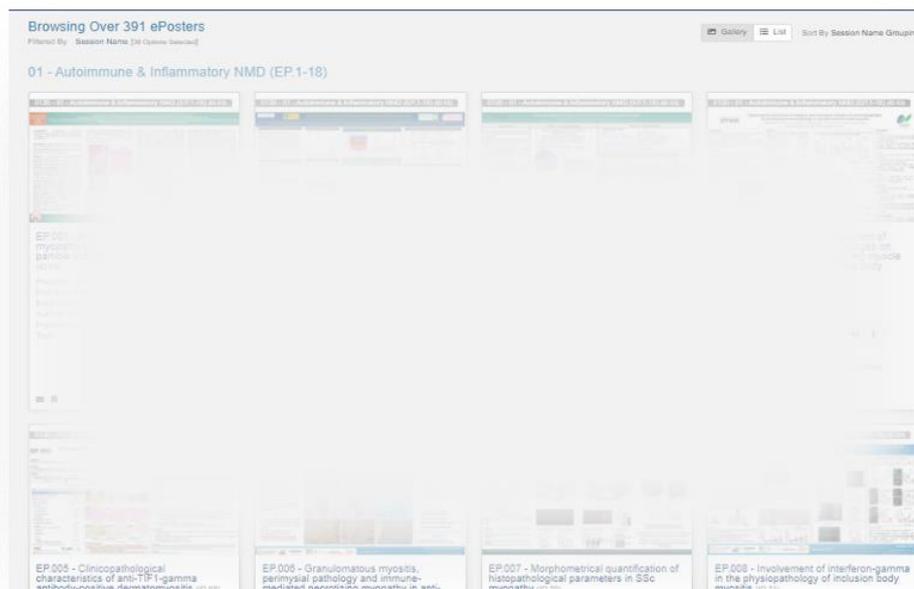
Sessions will be available from their scheduled date and time in the auditorium accessible via the **“Conference Programme”** banner in the main lobby or via the **“Sponsored Symposium”** drop down in the top menu bar.

Once the live session has taken place, it will become available to view on demand, usually within 24 hours, in the relevant tab **“Plenary Sessions”**, **“Parallel Sessions”**, **“Sponsored Symposiums”**, **“Training Workshops”**, **“Fringe Sessions”** or **“On Demand Sessions”** and will include the live Q&A (when permitted by the sponsor).

The scientific content and e-posters will be available on demand for 3 months after the conference for registered participants only, unless speakers/presenters/exhibitors have requested their content be removed post-conference.

Explore the ePosters

Click on the “e-Posters” banner in the main lobby or Poster Gallery from the top menu bar under to be taken to the e-Poster Gallery Homepage.



- Browse through over 220 e-Posters. View them per topic, or view them all at once by selecting **“Click here to view all ePosters”** at the top of the gallery homepage.
- Click on the ePoster you want to see to open it.
- Click the **play button** to hear an audio introduction if the presenter has recorded one.
- Click the magnifying glass and use the scroll on your mouse to further zoom in and out to comfortably read all the details.
- Send an email to the e-Poster author by clicking the envelope icon.
- Filter e-posters by multiple topics using the search bar and selecting more than one **‘Presentation Topic’**.
- Search through the titles with any keywords by entering text in the search bar. If you use quotations ie. “SRR” the search will return results that contain the phrase.

Engage with the e-Poster presenters

You will have the opportunity to send your question to the authors at any time during the three day conference. Abstract authors will respond to questions at their convenience.

- Some presenters have included a URL, linking to their own personal or institutional e-meeting

room, where they can meet other delegates face to face during times they have indicated.
- Send an email to the e-Poster author by clicking the envelope icon.

A new window will pop up, allowing you to send a comment or question directly to the presenter's email (not in the platform). Please note by sending an e-mail to author you are providing them with your e-mail address. Don't forget to check your own message inbox in case someone has contacted you!

Visit the virtual exhibition

Click on the **"Exhibition"** banner in the lobby or in the top menu bar.

Scroll and search through the list of booths and click on a company logo to view the booth.

By clicking on the arrows **Previous** and **Next** on the right of the screen you can navigate to additional booths, or click **Back to Exhibition** arrow on the left of the screen to go back to the main exhibition gallery.



On an exhibition booth page you can click on the booth screens, banner images and logos to open up more information. In the side panel bar:

- View the exhibitor profile and visit their website.
- Learn more about the exhibitor, by viewing their resources such as videos, documents, useful links and download materials to your **Virtual Bag** where permitted.
- Chat with the booth staff via the **Chat with Us** button (where permitted/activated by exhibitor).
- E-mail the booth representative via the **Contact Us** button.

Visit the Networking Lounge

Click on the **"Networking Lounge"** banner in the main lobby or **"Networking and more"** in the top menu bar.

We promised an enhanced networking package and SparkX, our business matchmaking platform, will deliver.

Spark X allows you to easily connect with other participants. It's designed to recommend the most relevant people you should meet at the conference, based on your profile and professional interests, and will enable you to chat with your connections or set up a 1-on-1 meeting.

How does it work?

In the days building up to the conference, you'll receive an invitation asking you to build a profile. SparkX will analyse your profile and match it with other participants' profiles based on your networking goals, interests, and professional background.

Once you're active in the platform, go to the Networking Lounge and click on the SparkX button. From inside SparkX, you'll be able to view and edit your profile, and review your recommendations on who to network with during the event.

If you want to connect with one of your recommendations, like their profile. If they like you as well, then you're a match!

With a match, you can start chatting via the SparkX platform or set up a 1-on-1 meeting.

Don't forget to open the Twitter wall to see all the latest news and tweets coming in!

Ask for guidance or technical support

If you don't find the information you are looking for here, we are happy to answer your queries via the **Live Chat Support** which can be accessed by clicking the green button in the bottom right hand corner of the virtual lobby area during conference hours.

Click on it, and a new screen will pop up.

Type in your question and click on the **"Submit"** button.

Please note: The **"Live Chat Support"** feature is available in accordance with conference programme hours (GMT):

- Tuesday 30 November: 08:00 – 19:35
- Wednesday 1 December: 09:00 – 18:10
- Thursday 2 December: 09:00 – 17:30

Need additional assistance? See our [contacts page](#).

Have you also looked at our [Frequently Asked Questions \(FAQ\) page](#)?